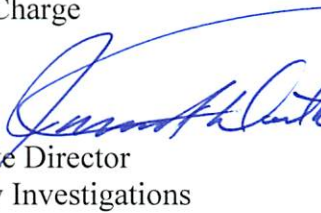




U.S. Immigration
and Customs
Enforcement

DEC 17 2010

MEMORANDUM FOR: Assistant Directors
Deputy Assistant Directors
Special Agents in Charge
Attachés

FROM: James A. Dinkins 
Executive Associate Director
Homeland Security Investigations

SUBJECT: Elimination of "Senior Special Agent" Title

Effective immediately, all Homeland Security Investigations (HSI) special agents/criminal investigators, grades five through thirteen, will be referred to as "Special Agents" on any letterhead, signature line, reports, emails, or any other official documentation. The use of the Senior Special Agent title is being discontinued as the full performance level of the HSI special agent is GS-13.

In accordance with this message, all TECS System Control Officers (SCO's) are required to modify the TECS profiles of criminal investigators to reflect the title of Special Agent with a title code of "055", Special Agent; a series code of "1811 15", "CRIM INVSTGR"; and a profile code of "COAG", ICE Agents.

Any questions should be directed to Izumi Therrien, Section Chief, Executive Staff, at (202) 732-5114 or via email at izumi.therrien@dhs.gov.